



Regular Scheduled Board Meeting
Tuesday, October 15, 2024

Zoom Meeting

500 Industrial Blvd.

Terrell, Texas 75160

A Regular Meeting of Board of Directors of STAR Transit was held at 2:00 p.m. on October 15, 2024 at 500 Industrial Blvd., Terrell, TX and virtually via Zoom under the Texas Governmental Code, CH. 551.

Four (4) Primary Members and Five (5) Alternate Members of STAR Transit were present, those being:

Tartisha Hill – Place 1
Jerry Dittman – Place 2
Carrie Gordon – Place 5
Dana Macalik – Place 7
Debbie Anderson – Alt. Place 1 (Entered at 2:07pm)
Maranda Auzenne – Alt. Place 2
Esther Williams – Alt. Place 3
Mayrani Velazquez – Alt. Place 4
Tony Cao – Alt. Place 6

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director
Kim Britton – STAR Transit Deputy Executive Director
Teresa Elliott – STAR Transit Project Manager/Executive Assistant (Serving as Recording Secretary)
Johnny Dorsey – STAR Transit Fleet Assistant (Serving as Chaplain)

Present members of the public:

None

1. CALL TO ORDER

This meeting was called to order by the Chairman, Jerry Dittman; at 2:02 p.m. noting a quorum was present.

2. INVOCATION

Meeting opened with prayer by Johnny Dorsey, STAR Transit's Chaplain.

3. PUBLIC COMMENT

No public comments.

4. PRESENTATIONS

No presentations

5. CONSENT AGENDA

a. CONSIDER APPROVAL OF AUGUST 20, 2024 BOARD MEETING MINUTES

There were no questions or discussion. Mr. Dittman asked for a motion to accept the Consent Agenda as presented. Mrs. Macalik made motion as stated. Mrs. Gordon seconded. None opposed. Motion carried.

6. BUSINESS AGENDA

a. CONSIDER APPROVAL OF THE TRANSITION OF CURRENT ALTERNATE MEMBER PLACE 1 TO PRIMARY MEMBER PLACE 1

After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve item the transition of current Alternate Member Place 1 to Primary Member Place 1, Mrs. Tartisha Hill. Mrs. Gordon made motion as stated. Mrs. Auzenne seconded. None opposed. Motion carried.

b. CONSIDER APPROVAL OF THE NOMINATION OF ALTERNATE MEMBER PLACE 1

After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve item the Nomination of Alternate Member Place 1, Mrs. Debbie Anderson. Mr. Cao made motion as stated. Mrs. Hill seconded. None opposed. Motion carried.

c. CONSIDER APPROVAL OF AUGUST 2024 FINANCIAL STATEMENTS

d. CONSIDER APPROVAL OF SEPTEMBER 2024 FINANCIAL STATEMENTS

After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve item 6c and 6d. Mrs. Velazquez made motion as stated. Mrs. Gordon seconded. None opposed. Motion carried.

7. EXECUTIVE DIRECTOR'S REPORT

- a. FY2025 Goals and Objectives
- b. Internal Projects & Related Activities
- c. Community Outreach & Networking
- d. Key Meetings/Events
- e. Ridership Report
- f. Future Agenda Items
- g. Next Meeting Information & Agenda Items
- h. Chairman Topics

8. EXECUTIVE SESSION (Entered @ 3:07 pm)

STAR TRANSIT BOARD OF DIRECTORS RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPENS MEETING ACT.

551.074 PERSONNEL MATTERS

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER OF DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONFERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551.

END OF EXECUTIVE SESSION (Exited @ 3:25pm)

Mr. Dittman asked for a motion to approve a 5% merit increase for Executive Director. Mrs. Gordon made motion and added to motion that the increase to start at the next pay period. Mrs. Hill seconded. None opposed. Motion carried.

9. ADJOURNMENT

Mrs. Gordon made motion to adjourn meeting. Mrs. Auzenne seconded. None opposed. Meeting adjourned at 3:26 p.m.

I, Jerry Dittman of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the STAR Transit Board Meeting, held on the 15th day of October 2024, wherein a quorum was present. The meeting was duly and regularly called and held in accordance with the articles and bylaws of the Agency.

APPROVED: 
Jerry Dittman (Jan 13, 2025 18:39 CST)
Jerry Dittman, Chairman



CERTIFIED AGENDA OF EXECUTIVE SESSION

I, **JERRY DITTMAN**, THE CHAIRMAN OF THE STAR TRANSIT BOARD OF DIRECTORS, DO HEREBY CERTIFY THAT THIS DOCUMENT ACCURATELY REFLECTS ALL SUBJECTS CONSIDERED IN AN EXECUTIVE SESSION OF THE BOARD ON **October 15, 2024**.

(a) The executive session began with the following announcement by the undersigned: "The STAR Transit Board of Directors is now in executive session on **October 15, 2024 at 3:07 p.m.**"

(b) SUBJECT MATTER OF EACH DELIBERATION:

Texas Government Code Section 551.074 Personnel Matters

(c) The executive session ended with the following announcement by the undersigned:

"This executive session is ended on **October 15, 2024 at 3:25 p.m.**"

(d) CONSIDER ANY OFFICIAL ACTION ON THE EXECUTIVE SESSION CLOSED MEETING ITEMS:

Mr. Dittman asked for a motion to approve a 5% merit increase for Executive Director, Tommy Henricks. Mrs. Gordon made motion and added to motion that the increase to start at the next pay period. Mrs. Hill seconded. None opposed. Motion carried.


Jerry Dittman (Jan 13, 2025 18:39 CST)

Jerry Dittman, Chairman






10.15.24 Minutes _ CertAgendaExecSess

Final Audit Report

2025-01-14

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"10.15.24 Minutes _ CertAgendaExecSess" History

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