



Regular Scheduled Board Meeting
Tuesday, April 16, 2024

Zoom Meeting

500 Industrial Blvd.

Terrell, Texas 75160

A Regular Meeting of Board of Directors of STAR Transit was held at 2:00 p.m. on April 16, 2024 at 500 Industrial Blvd., Terrell, TX and virtually via Zoom under the Texas Governmental Code, CH. 551.

Five (5) Primary Members and Four (4) Alternate Members of STAR Transit were present, those being:

Omega Hawkins – Place 1
Jerry Dittman – Place 2
Rachel Proctor – Place 3 (exited @ 3:00 pm)
Carrie Gordon – Place 5 (entered @ 2:04pm)
Dana Macalik – Place 7
Tartisha Hill – Alt. Place 1
Esther Williams – Alt. Place 3
Mayrani Velazquez – Alt. Place 4 (exited @ 3:00 pm)
Mark Kerby – Alt. Place 6

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director
Kim Britton – STAR Transit Deputy Executive Director
Teresa Elliott – STAR Transit Project Manager/Executive Assistant (Serving as Recording Secretary)
Johnny Dorsey – STAR Transit Fleet Assistant (Serving as Chaplain)
Lisa Stuart – STAR Transit HR Director

Present members of the public:

Shannon Stevenson – NCTCOG Senior Program Manager; Transit Management and Planning
Lorena Carrillo – NCTCOG Senior Transportation Planner; Transit Management and Planning
Gypsy Gavia – NCTCOG Principal Transportation Planner; Mobility Management

1. **CALL TO ORDER**

This meeting was called to order by the Chairman, Jerry Dittman; at 2:03 p.m. noting a quorum was present.

2. **INVOCATION**

Meeting opened with prayer by Johnny Dorsey, STAR Transit's Chaplain.

3. **PUBLIC COMMENT**

No public comments.

4. **PRESENTATIONS**

NCTCOG's Senior Program Manager, Shannon Stevenson presented the Board with a Regional Transit Update.

5. CONSENT AGENDA

a. CONSIDER APPROVAL OF FEBRUARY 20, 2024 BOARD MEETING MINUTES

There were no questions or discussion. Mr. Dittman asked for a motion to accept the Consent Agenda as presented. Mrs. Macalik made motion as stated. Mrs. Hawkins seconded. None opposed. Motion carried.

6. EXECUTIVE DIRECTOR'S REPORT

- a. Financial Report
- b. Internal Projects & Related Activities
- c. Community Outreach & Networking
- d. Education and Training
- e. Key Meetings/Events
- f. Ridership Report
- g. Investment Policy
- h. Drug and Alcohol Policy
- i. Future Agenda Items
- j. Next Meeting Information

7. BUSINESS AGENDA

a. CONSIDER APPROVAL OF FEBRUARY AND MARCH 2024 FINANCIAL STATEMENT

After discussion and all questions answered satisfactorily during the Executive Director's Report. Mr. Dittman asked for a motion to approve item 6a. February and March 2024 Financial. Mr. Kerby made the motion as stated. Mrs. Gordon seconded. None opposed. Motion carried.

b. CONSIDER APPROVAL OF REVISED INVESTMENT POLICY #112

Staff was given more directions and discussions will be continued at the next meeting.

c. APPOINTMENT OF INVESTMENT OFFICER

Continue at the next meeting.

d. CONSIDER APPROVAL OF REVISED DRUG AND ALCOHOL POLICY # 41

After discussion and all questions answered satisfactorily during the Executive Director's Report. Mr. Dittman asked for a motion to approve the revised Drug and Alcohol Policy #41. Mrs. Macalik made motion as stated. Mr. Kerby seconded. None opposed. Motion carried.

8. EXECUTIVE SESSION

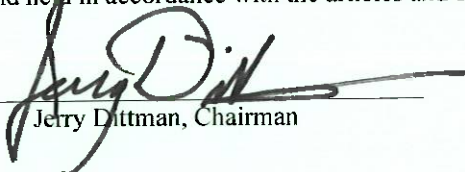
STAR TRANSIT BOARD OF DIRECTORS RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPENS MEETING ACT.

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER OF DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONFERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551.

END OF EXECUTIVE SESSION

Mrs. Gordon made motion to adjourn meeting. Mrs. Macalik seconded. None opposed. Meeting adjourned at 3:12 p.m. I, Jerry Dittman of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the STAR Transit Board Meeting, held on the 16th day of April 2024, wherein a quorum was present. The meeting was duly and regularly called and held in accordance with the articles and bylaws of the Agency.

APPROVED: _____


Jerry Dittman, Chairman