



Regular Scheduled Board Meeting  
Tuesday, January 16, 2024

Zoom Meeting

500 Industrial Blvd.

Terrell, Texas 75160

A Regular Meeting of Board of Directors of STAR Transit was held at 2:00 p.m. on January 16, 2024 at 500 Industrial Blvd., Terrell, TX and virtually via Zoom under the Texas Governmental Code, CH. 551.

Four (4) Primary Members and Five (5) Alternate Members of STAR Transit were present, those being:

Jerry Dittman – Place 2  
Rachel Proctor – Place 3  
Carrie Gordon – Place 5  
Dana Macalik – Place 7 (entered @ 2:03pm)  
Tartisha Hill – Alt. Place 1  
Maranda Auzenne – Alt. Place 2  
Esther Williams – Alt. Place 3  
Mayrani Velazquez – Alt. Place 4 (exited @ 2:19pm)  
Mark Kerby – Alt. Place 6

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director  
Kim Britton – STAR Transit Deputy Executive Director  
Teresa Elliott – STAR Transit Project Manager/Executive Assistant (Serving as Recording Secretary)

Present members of the public:  
None

**1. CALL TO ORDER**

This meeting was called to order by the Chairman, Jerry Dittman; at 2:01 p.m. noting a quorum was present.

**2. INVOCATION**

Meeting opened with prayer by Jerry Dittman, STAR Transit's Board Chairman.

**3. PUBLIC COMMENT**

No public comments.

**4. PRESENTATIONS**

No presentations. Mr. Dittman introduced Alternate Member Place 2, Maranda Auzenne and welcomed her to the board.

## **5. CONSENT AGENDA**

- a. CONSIDER APPROVAL OF NOVEMBER 21, 2023 BOARD MEETING MINUTES
- b. CONSIDER APPROVAL OF NOVEMBER 21, 2023 CERTIFIED AGENDA OF EXECUTIVE SESSION
- c. CONSIDER APPROVAL OF REMOVAL OF PRIMARY MEMBER PLACE 6  
There were no items requested to be removed from the Consent Agenda. Mr. Dittman asked for a motion to accept the Consent Agenda items 5a. - 5c. as presented. Mr. Kerby made motion as stated. Mrs. Gordon seconded. None opposed. Motion carried.

## **6. BUSINESS AGENDA**

- a. CONSIDER APPROVAL OF NOVEMBER 2023 FINANCIAL STATEMENT  
This item was discussed and considered with 6b.
- b. CONSIDER APPROVAL OF DECEMBER 2023 FINANCIAL STATEMENT  
Mr. Henricks reviewed and discussed the November and December 2023 Financial Statements with highlights. After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve 6a and 6b, November and December 2023 Financial Statements as presented. Mrs. Gordon made the motion as stated. Mr. Kerby seconded. None opposed. Motion carried.
- c. CONSIDER APPROVAL OF NOMINATION FOR PRIMARY MEMBER PLACE 6  
Mr. Dittman requested this item be tabled due to not receiving information to present for consideration ahead of the meeting.
- d. CONSIDER APPROVAL OF NOMINATIONS COMMITTEE  
Mr. Henricks explained the bylaws pertaining to the Nominations Committee. With the removal of Primary Member Place 6 a vacancy was created for a Primary Member to serve on the Nominations Committee. Mr. Dittman stated Mrs. Hawkins agreed to serve as the third member and asked if there were any other members that were interested. There were none. Mr. Dittman requested a motion to accept Omega Hawkins as the third Primary Board Member on the Nominations Committee. Mr. Kerby made motion as stated. Mrs. Gordon seconded. None opposed. Motion carried.

## **7. INFORMATION AND ANNOUNCEMENTS**

- a. PARTNERSHIP PROGRAM UPDATE  
Mrs. Britton gave a brief update on the most current information on our Partnership Program.
- b. RIDERSHIP REPORTS  
Mrs. Britton gave a brief update on ridership.
- c. OUTREACH CALENDAR  
For informational purposes only.
- d. SPECIAL RECOGNITION  
Mr. Henricks recognized 2023 Award Winners: Employee of the Year – Teresa Elliott; Humanitarian Award – Debbie Goggans; Outstanding Customer Service Award – Kenyatta (Kay) Lewis. 2024 1<sup>st</sup> Quarter Winners: Employee – Vickie Dabney; Driver – Gregory Celestine.
- e. FUTURE BOARD AGENDA ITEMS  
For informational purposes only.
- f. JANUARY 2024 NEWSLETTER  
For informational purposes only.

g. BOARD ATTENDANCE

For informational purposes only.

8. EXECUTIVE SESSION

STAR TRANSIT BOARD OF DIRECTORS RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPENS MEETING ACT.

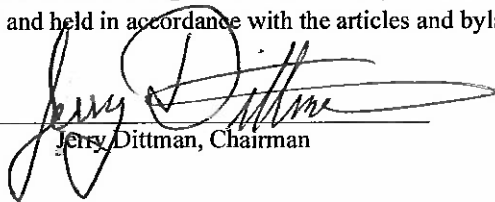
ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER OF DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONFERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551.

END OF EXECUTIVE SESSION

Mrs. Gordon made motion to adjourn meeting. Mr. Kerby seconded. None opposed. Meeting adjourned at 2:49p.m.

I, Jerry Dittman of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the STAR Transit Board Meeting, held on the 16<sup>th</sup> day of January 2024, wherein a quorum was present. The meeting was duly and regularly called and held in accordance with the articles and bylaws of the Agency.

APPROVED: \_\_\_\_\_



Jerry Dittman, Chairman