



Regular Scheduled Board Meeting
Tuesday, August 15, 2023

Zoom Meeting

500 Industrial Blvd.

Terrell, Texas 75160

A Regular Meeting of Board of Directors of STAR Transit was held at 2:00 p.m. on August 15, 2023 at 500 Industrial Blvd., Terrell, TX and virtually via Zoom under the Texas Governmental Code, CH. 551.

Six (6) Primary Members and Four (4) Alternate Members of STAR Transit were present, those being:

Omega Hawkins – Place 1
Jerry Dittman – Place 2
Rachel Proctor – Place 3 (Active voting member starting with item 6.e)
Carlton Tidwell – Place 4
Carrie Gordon – Place 5
Debbie Anderson – Place 6
Dana Macalik – Place 7
Tartisha Hill – Alt. Place 1
Mayrani Velazquez – Alt. Place 4
Darrell Turner – Alt. Place 5 (entered @ 2:10pm)
Mark Kerby – Alt. Place 6 (exited @ 3:19pm)

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director
Kim Britton – STAR Transit Deputy Executive Director
Johnny Dorsey – STAR Transit Fleet Assistant (Serving as Chaplain)
Teresa Elliott – STAR Transit Project Manager/Executive Assistant (Serving as Recording Secretary)

Present members of the public:

Hayden Horton - NCTCOG

1. CALL TO ORDER

This meeting was called to order by the Chairman, Jerry Dittman; at 2:00 p.m. noting a quorum was present.

2. INVOCATION

Meeting opened with prayer by Johnny Dorsey, STAR Transit's Chaplain.

3. PUBLIC COMMENT

No public comments.

4. PRESENTATIONS

No presentations.

5. CONSENT AGENDA

- a. CONSIDER APPROVAL OF JULY 18, 2023 BOARD MEETING MINUTES
- b. CONSIDER APPROVAL OF REVISED POLICY # 127 FARE POLICY

Mr. Dittman requested consent agenda item 5.b. be removed and discussed separately as a business agenda item to provide Board with more detailed reasons for revisions. Mr. Tidwell made motion to accept item 5.a. of the Consent Agenda as presented. Mrs. Hawkins seconded. None opposed. Motion carried.

6. BUSINESS AGENDA

5.b. CONSIDER APPROVAL OF REVISED POLICY # 127 FARE POLICY

Mr. Henricks explained to the Board that NCTCOG required the agency to revise the fare policy to allow Medicare cards to be accepted when boarding a fixed route vehicle for proof of eligibility for half fare/free fare. This was requested after NCTCOG had conducted their Subrecipient Compliance Review as part of their FTA Triennial Review. After discussion and all questions answered satisfactorily, Mr. Dittman asked for a motion to approve the revised Policy # 127 Fare Policies. Mrs. Gordon made motion as stated. Mrs. Anderson seconded. None opposed. Motion carried.

- a. CONSIDER APPROVAL OF JULY 2023 FINANCIAL STATEMENT

Mr. Henricks reviewed and discussed the July 2023 Financial Statements with highlights. After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve the July 2023 Financial Statement as presented. Mr. Tidwell made the motion as stated. Mrs. Macalik seconded. None opposed. Motion passed.

- b. CONSIDER APPROVAL OF FY 2024 CAPITAL BUDGET

Discussed and Considered with agenda item 6.c.

- c. CONSIDER APPROVAL OF FY2024 OPERATING BUDGET

Mr. Henricks discussed with the Board the proposed FY2024 Capital and Operating Budget. After discussion and all questions answered satisfactorily, Mr. Dittman asked for a motion to approve items 6.b. and 6.c. approving the FY 2024 Capital and Operating Budgets as presented. Mrs. Gordon made motion as stated. Mrs. Macalik. None opposed. Motion passed.

- d. CONSIDER APPROVAL OF NOMINATION FOR PRIMARY MEMBER PLACE 3

Mr. Henricks discussed Mayor Rachel Proctor's application for Primary Member Place 3. The Nomination Committee met on August 9, 2023 at 2:30 p.m. with a unanimous decision to accept the application and recommended the Board accept their Nomination for Primary Member Place 3. After discussion, Mr. Dittman asked for a motion to approve the presented nomination for Primary Member Place 3. Mrs. Gordon made motion to accept and approve the nomination for Rachel Proctor to serve as Primary Member Place 3. Mrs. Anderson seconded. None opposed. Motion carried.

- e. DISCUSS FY 2024 GOALS AND OBJECTIVES

Mr. Henricks reviewed with the Board the agencies current 5 Year Goals set by the Board of Directors August 17, 2021, FY2023 12-Month Objectives Progress Report and a draft of FY2024 12-Month Objectives. During the discussion, Mr. Henricks stated that staff will bring back the proposed FY2024 12-Month Objectives for consideration and asked Members to let staff know if they come up with any items they would like added, edited, or removed.

7. INFORMATION AND ANNOUNCEMENTS

- a. PARTNERSHIP PROGRAM UPDATE

Mrs. Britton gave a brief update on the most current information on our Partnership Program.

b. RIDERSHIP REPORTS

Mrs. Britton gave a brief update on ridership.

c. OUTREACH CALENDAR

For informational purposes only.

d. SPECIAL RECOGNITION

Mr. Henricks acknowledged that U.S. Senator Ted Cruz rode a STAR Transit bus during a Dallas Inland Port Tour. The STAR Transit bus was driven by Road Supervisor, Gabriela Rodriguez. It was an honor to be able to provide a comfortable tour for U.S. Senator Cruz and other guests.

e. FUTURE BOARD AGENDA ITEMS

For informational purposes only.

f. AUGUST 2023 NEWSLETTER

For informational purposes only.

g. BOARD ATTENDANCE

For informational purposes only.

8. EXECUTIVE SESSION

STAR TRANSIT BOARD OF DIRECTORS RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPENS MEETING ACT.

No Executive Session

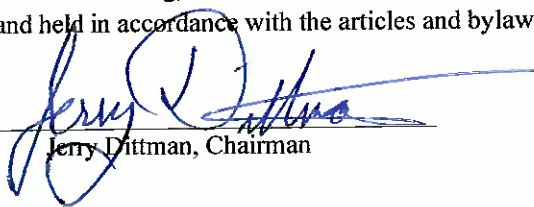
ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER OF DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONFERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551.

END OF EXECUTIVE SESSION

Mrs. Anderson made motion to adjourn meeting. Mr. Tidwell seconded. None opposed. Meeting adjourned at 3:23 p.m.

I, Jerry Dittman of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the STAR Transit Board Meeting, held on the 15th day of August 2023, wherein a quorum was present. The meeting was duly and regularly called and held in accordance with the articles and bylaws of the Agency.

APPROVED: _____


Jerry Dittman, Chairman