



Regular Scheduled Board Meeting  
Tuesday, January 17, 2023

Zoom Meeting

500 Industrial Blvd.

Terrell, Texas 75160

A Regular Meeting of Board of Directors of STAR Transit was held at 2:00 p.m. on January 17, 2023 at 500 Industrial Blvd., Terrell, TX and virtually via Zoom under the Texas Governmental Code, CH. 551.

Five (5) Primary Members and Two (2) Alternate Members of STAR Transit were present, those being:

Omega Hawkins – Place 1  
Jerry Dittman – Place 2  
Carlton Tidwell – Place 4  
Carrie Gordon – Place 5  
Debbie Anderson – Place 6  
Tartisha Hill – Alt. Place 5  
Mark Kerby – Alt. Place 6

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director  
Kim Britton – STAR Transit Deputy Executive Director  
Teresa Elliott – STAR Transit Project Manager/Executive Assistant (Serving as Recording Secretary)  
Johnny Dorsey – STAR Transit Fleet Assistant (Serving as Chaplain)

Present members of the public:

Linda Pavlik – Pavlik and Associates  
Hayden Horton – NCTCOG (entered at 2:42 pm)

**1. CALL TO ORDER**

This meeting was called to order by the Chairman, Jerry Dittman; at 2:02 p.m. noting a quorum was present.

**2. INVOCATION**

Meeting opened with prayer by Johnny Dorsey, STAR Transit's Chaplain.

**3. PUBLIC COMMENT**

No public comments.

**4. PRESENTATIONS**

No presentations.

**5. CONSENT AGENDA**

- a. CONSIDER APPROVAL OF NOVEMBER 15, 2022 BOARD MEETING MINUTES
- b. CONSIDER APPROVAL OF NOVEMBER 15, 2022 CERTIFIED AGENDA OF EXECUTIVE SESSION
- c. CONSIDER APPROVAL OF TXDOT GROUP SPONSORED TAM PLAN 2023-2026

Mr. Tidwell made motion to accept the Consent Agenda as presented. Mrs. Gordon seconded. None opposed. Motion carried.

## 6. BUSINESS AGENDA

### a. CONSIDER APPROVAL OF NOVEMBER 2022 FINANCIAL STATEMENT

Discussed and considered with item 6b.

### b. CONSIDER APPROVAL OF DECEMBER 2022 FINANCIAL STATEMENT

Mr. Henricks reviewed and discussed the November and December 2022 Financial Statements with highlights. After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve items 6a and 6b, November and December 2022 Financial Statements as presented. Mr. Tidwell made the motion as stated. Mrs. Anderson seconded. None opposed. Motion carried.

### c. CONSIDER APPROVAL OF RESOLUTION 23-001 AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH ECOLANE FOR TRANSIT SCHEDULING SOFTWARE

Mr. Henricks reviewed and discussed Resolution 23-001. Staff requested approval of the Resolution to allow STAR Transit to move forward with Ecolane for new transit scheduling software. The maximum amount payable under this five year Agreement is not to exceed \$690,000. After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve Resolution 23-001 authorizing the Executive Director to negotiate and execute an Agreement with Ecolane for transit scheduling software as presented. Mrs. Hawkins made motion as stated. Mrs. Gordon seconded. None opposed. Motion carried.

## 7. INFORMATION AND ANNOUNCEMENTS

### a. PARTNERSHIP PROGRAM UPDATE

Mrs. Britton gave a brief update on the most current information on our Partnership Program.

### b. RIDERSHIP REPORTS

Mrs. Britton gave a brief update on ridership.

### c. PROJECT UPDATE

Mr. Henricks gave a brief update on all of the current projects.

- Solar PV System
- New EV's
- New Non-CDL Buses
- Parking Facility
- Scheduling Software
- Lyft Service Integration

### d. NCTCOG VEHICLE PROCUREMENT UPDATE

Mr. Henricks gave a brief NCTCOG vehicle procurement update.

### e. OUTREACH OPPORTUNITIES

For information purposes only.

### f. SPECIAL RECOGNITION

Recognized all the 2022 Award winners.

- g. FUTURE BOARD AGENDA ITEMS  
For informational purposes only.
- h. JANUARY 2023 NEWSLETTER  
For informational purposes only.
- i. BOARD ATTENDANCE  
For informational purposes only.

**8. EXECUTIVE SESSION**

STAR TRANSIT BOARD OF DIRECTORS RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPENS MEETING ACT.

***No Executive Session***

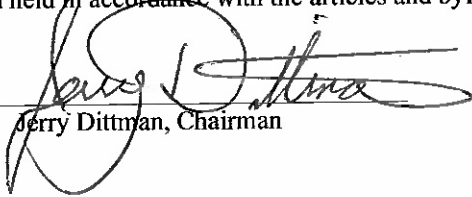
ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER OF DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONVERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551.

**END OF EXECUTIVE SESSION**

Mrs. Gordon made motion to adjourn meeting. Mr. Tidwell seconded. None opposed. Meeting adjourned at 3:07 p.m.

I, Jerry Dittman of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the STAR Transit Board Meeting, held on the 17<sup>th</sup> day of January 2023, wherein a quorum was present. The meeting was duly and regularly called and held in accordance with the articles and bylaws of the Agency.

APPROVED: \_\_\_\_\_



Jerry Dittman, Chairman