



Regular Scheduled Board Meeting
Tuesday, August 16, 2022

Zoom Meeting 500 Industrial Blvd. Terrell, Texas 75160

A Regular Meeting of Board of Directors of STAR Transit was held at 2:00 p.m. on August 19, 2022, at 500 Industrial Blvd., Terrell, TX and virtually via Zoom under the Texas Governmental Code, CH. 551.

Six (6) Primary Members and One (1) Alternate Members of STAR Transit were present, those being:

Jerry Dittman – Place 2
Carlton Tidwell – Place 4
Carrie Gordon – Place 5 (entered @ 2:12 pm)
Dana Macalik – Place 7 (entered @ 2:03 pm)
Tartisha Hill – Alt. Place 5
Mark Kerby – Alt. Place 6

Members with Excused Absences:

Dan Aléman – Place 6
Omega Hawkins – Place 1
Bennie Daniels – Alt. Place 7

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director
Kim Britton – STAR Transit Deputy Executive Director
Teresa Elliott – STAR Transit Project Manager/Executive Assistant (Serving as Recording Secretary)
Jeff Rohman – STAR Transit Asset Management Director

1. **CALL TO ORDER**

This meeting was called to order by the Chairman, Jerry Dittman; at 2:01 p.m. noting a quorum was present.

2. **INVOCATION**

Meeting opened with prayer by Johnny Dorsey, STAR Transit's Chaplain.

3. **PUBLIC COMMENT**

No public comments.

4. **PRESENTATIONS**

a. **SHARING LIFE COMMUNITY OUTREACH – PRESENTED BY: TERESA JACKSON**

5. **CONSENT AGENDA**

- a. **CONSIDER APPROVAL OF JULY 19, 2022 BOARD MEETING MINUTES**
- b. **CONSIDER APPROVAL OF REVISED POLICY #90 PREVENTATIVE MAINTENANCE**
- c. **CONSIDER APPROVAL OF EXPANSION PLAN**

Mr. Dittman asked for a motion to approve the Consent Agenda with corrections of typos on Expansion Plan. Mrs. Gordon made motion as stated by the Chairman. Mr. Tidwell seconded. None opposed. Motion carried.

6. BUSINESS AGENDA

a. CONSIDER APPROVAL OF JULY 2022 FINANCIAL STATEMENT

Mr. Henricks reviewed and discussed the July 2022 Financial Statements with highlights. After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve the July 2022 Financials as presented. Mr. Kerby made motion as stated. Mrs. Macalik seconded. None opposed. Motion carried.

b. REVIEW AND DISCUSS FY 2023 OPERATING AND CAPITAL BUDGET

Mr. Henricks reviewed the proposed FY2023 Operating and Capital Budgets. Operating Expenses had an increase of \$110,294 or 1.7% and an increase to Revenues of \$324,234 or 5.1%. Total Capital Revenues of \$1,303,558, total Depreciation Expense of \$1,118,672 with a change in net position of \$184,886. After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve the FY2023 Operating and Capital Budgets as presented. Mr. Tidwell made motion as stated. Mrs. Hill seconded. None opposed. Motion passed.

c. CONSIDER APPROVAL OF RESOLUTION 22-002 AUTHORIZING EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENT FOR LYFT SERVICES THROUGH SPARE LABS INC. SOFTWARE

Mr. Henricks reviewed Resolution 22-002. A request for authorization of Executive Director to negotiate and execute an Agreement with Lyft Services through Spare Labs Inc. The Agreement included a monthly fee covered by STAR Transit of \$1,000, \$2.50 fee per ride and a pass-through cost from Lyft for each ride, charge on a monthly basis. After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve Resolution 22-002, authorizing the Executive Director to Negotiate and execute an Agreement for Lyft Services through Spare Labs Inc. Software. Mr. Kerby made motion as stated. Mrs. Hill seconded. None opposed. Motion carried.

d. CONSIDER APPROVAL OF RESOLUTION 22-003 AUTHORIZING AN AGREEMENT WITH FREEDOM SOLAR POWER TO INSTALL SOLAR PV SYSTEM

Mr. Henricks reviewed Resolution 22-003. A request for authorization of Executive Director to negotiate and execute a TxDOT approved Construction Contract with Freedom Solar Power in an amount not to exceed \$400,000. After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve Resolution 22-003, authorizing an Agreement to install a Solar PV System. Mr. Kerby made motion as stated. Mrs. Hill seconded. None opposed. Motion passed.

7. INFORMATION AND ANNOUNCEMENTS

a. PARTNERSHIP PROGRAM UPDATE

Mrs. Britton gave a brief update on the most current information on our Partnership Program.

b. RIDERSHIP REPORTS

Mrs. Britton gave a brief update on ridership.

c. OUTREACH OPPORTUNITIES

For information purposes only.

d. SPECIAL RECOGNITION

Employee of the Quarter (3rd) – Antonio Harris and Driver of the Quarter (3rd) – Brad Danyluk.

e. FUTURE BOARD AGENDA ITEMS

For informational purposes only.

f. AUGUST 2022 NEWSLETTER

For informational purposes only.

g. **BOARD ATTENDANCE**

For informational purposes only.

8. EXECUTIVE SESSION

STAR TRANSIT BOARD OF DIRECTORS RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPENS MEETING ACT.

No Executive Session – Requested Executive Session for September's meeting for Personnel Matters (551.074)

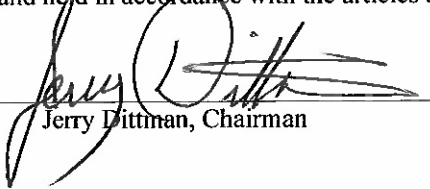
ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER OF DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONVERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551.

END OF EXECUTIVE SESSION

Meeting adjourned at 3:16 p.m.

I, Jerry Dittman of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the STAR Transit Board Meeting, held on the 16th day of August 2022, wherein a quorum was present. The meeting was duly and regularly, called and held in accordance with the articles and bylaws of the Agency.

APPROVED: _____


Jerry Dittman, Chairman