



Regular Scheduled Board Meeting
Tuesday, March 22, 2022

Zoom Meeting

500 Industrial Blvd.

Terrell, Texas 75160

A Regular Meeting of Board of Directors of STAR Transit was held at 2:00 p.m. on March 22, 2022, at 500 Industrial Blvd., Terrell, TX and virtually via Zoom under the Texas Governmental Code, CH. 551.

Four (4) Primary Members and Three (3) Alternate Members of STAR Transit were present, those being:

Jerry Dittman – Place 2
Carlton Tidwell – Place 4
Carrie Gordon – Place 5
Dana Macalik – Place 7
Omega Hawkins – Alt. Place 1
Tartisha Hill – Alt. Place 5
Mark Kerby – Alt. Place 6

Members with Excused Absences:

Janet Nichol – Place 3
Dan Aléman – Place 6
Mike Fruin – Alt. Place 4
Bennie Daniels – Alt. Place 7

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director
Kim Britton – STAR Transit Deputy Executive Director

1. CALL TO ORDER

This meeting was called to order by the Chairman, Jerry Dittman; at 2:01 p.m. noting a quorum was present.

2. INVOCATION

Meeting opened with prayer by Rev. Johnny Dorsey, STAR Transit Fleet Assistant and Counselor.

3. PUBLIC COMMENT

No Public Comments.

4. PRESENTATIONS

No Presentations.

5. CONSENT AGENDA

- a. CONSIDER APPROVAL OF JANUARY 18, 2022 BOARD MEETING MINUTES
- b. CONSIDER APPROVAL OF JANUARY 18, 2022 CERTIFIED AGENDA OF EXECUTIVE SESSION

Mr. Dittman asked for a motion to approve the Consent Agenda as presented. Mrs. Gordon made motion to approve the Consent Agenda as presented. Mrs. Macalik seconded. None opposed. Motion passed.

6. BUSINESS AGENDA

a. CONSIDER APPROVAL OF JANUARY 2022 FINANCIAL STATEMENT

Reviewed and considered with 6b.

b. CONSIDER APPROVAL OF FEBRUARY 2022 FINANCIAL STATEMENT

Mr. Henricks reviewed and discussed the January and February 2022 Financial Statements with highlights. After discussion and all questions answered satisfactorily. Mr. Dittman asked for a motion to approve items 6a. and 6b., January and February 2022 Financials Statements as presented. Mr. Kerby made motion as stated by chairman. Mr. Tidwell seconded. None opposed. Motion passed.

c. CONSIDER APPROVAL OF AMENDMENT TO FY2022 OPERATING BUDGET

Mr. Henricks asked the board to consider an amendment to the FY2022 Operating Budget that includes an increase in expenses of \$96,595 or 1.6%. This increase is for payroll and fuel. The Amendment also showed an increase in revenues of \$96,595 or 1.6%. TxDOT increase of \$29K or 3.0% and NCTCOG increase of \$68K or 8.6%. Both billed to the remaining CARES Act grant for increased expenses at 100%. Budgeting a change in net operating profit of \$0 excess revenues over expenses. Mr. Dittman asked for a motion to approve the Amendment to the FY2022 Operating Budget as presented. Mr. Kerby made motion as stated. Mrs. Macalik seconded. None opposed. Motion Passed.

d. ANNUAL REVIEW OF INTERNAL COMPLIANCE AND CODE OF CONDUCT

The Board received annual training on the Internal Compliance Program and Code of Conduct Policy given by Mrs. Britton.

7. INFORMATION AND ANNOUNCEMENTS

a. PARTNERSHIP PROGRAM UPDATE

Mrs. Britton gave a brief update on the most current information on our Partnership Program.

b. RIDERSHIP REPORTS

Mrs. Britton gave a brief update on ridership.

d. QUARTERLY REPORTS

For information purposes only.

e. OUTREACH OPPORTUNITIES

Mr. Henricks reviewed the Board Calendar.

f. SPECIAL RECOGNITION

Mr. Henricks recognized the 2021 Award Winners and a milestone anniversary of 10 years; Donna Harwood, Kaufman County Driver.

g. MARCH 2022 NEWSLETTER

For informational purposes only.

h. BOARD ATTENDANCE

For informational purposes only.

8. EXECUTIVE SESSION

STAR TRANSIT BOARD OF DIRECTORS RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPENS MEETING ACT.

No Executive Session

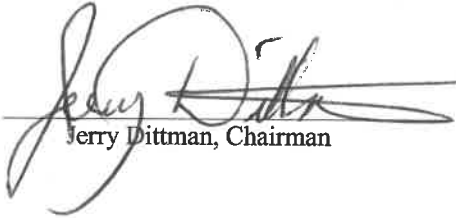
ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER OF DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONVERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551.

END OF EXECUTIVE SESSION

Mrs. Gordon made motion to adjourn, Mr. Tidwell seconded. No opposed. Meeting adjourned at 2:46 p.m.

I, Jerry Dittman of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the STAR Transit Board Meeting, held on the 22nd day of March 2022, wherein a quorum was present. The meeting was duly and regularly, called and held in accordance with the articles and bylaws of the Agency.

APPROVED:



Jerry Dittman, Chairman