



Regular Scheduled Board Meeting
Tuesday, March 16, 2021

Zoom Meeting (COVID-19)

500 Industrial Blvd.

Terrell, Texas 75160

A regular meeting of the Board of Directors of STAR Transit was held at 2:00 p.m. on March 16, 2021, virtually via Zoom under the Texas Governmental Code, CH. 551.

Four (4) Primary Members and Three (3) Alternate Members of STAR Transit were present, those being:

Jerry Dittman – Place 2
Carlton Tidwell – Place 4 (entered @ 2:33 pm)
Carrie Gordon – Place 5
Dan Aléman – Place 6
Omega Hawkins – Alt. Place 1 (seated for R. Ferrell)
Kimberly Garduno – Alt. Place 2
Tartisha Hill – Alt. Place 5

Members with Excused Absences:

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director
Kim Britton – STAR Transit Deputy Executive Director
Teresa Elliott – STAR Transit Executive Assistant serving as Recording Secretary
Lisa Stuart – STAR Transit Human Resources Director

1. CALL TO ORDER

The meeting was called to order by the Chairman, Jerry Dittman; at 2:04 p.m. noting a quorum was present.

2. INVOCATION

Meeting opened with prayer by Jerry Dittman.

3. PUBLIC COMMENT

No Public Comments.

4. PRESENTATIONS

a. Presentation by Josh Szepesi – Spare Labs, Inc.

5. CONSENT AGENDA

- a. Consider Approval of January 26, 2021 Board Meeting Minutes
- b. Consider Approval of Revised Policy # 90 Preventative Maintenance Policy

There was no discussion. Mrs. Gordon made motion to approve the consent agenda as presented. Mr. Aléman seconded. None opposed. Motion passed.

6. BUSINESS AGENDA

a. CONSIDER APPROVAL OF REVISED POLICY # 127 FARE POLICY

Mr. Henricks reviewed with the Board the revision made to the Fare Policy. This revision added a fare option for GoPass. GoPass fares include Single, Day and Monthly passes, as well as Regional Passes. The Regional Passes were predetermined prior to STAR Transit joining the program. The Single, Day and Monthly Passes were determined by STAR Transit but are comparable to the current transits systems that use this program for Fixed Routes and Same Day Service. Mrs. Hawkins made motion to approve Revised Policy # 127 Fare Policy as presented. Mr. Aléman seconded. None opposed. Motion passed.

b. CONSIDER APPROVAL OF JANUARY 2021 FINANCIAL STATEMENT

This item was discussed with item 6c.

c. CONSIDER APPROVAL OF FEBRUARY 2021 FINANCIAL STATEMENT

Mr. Henricks reviewed and discussed the January and February 2021 Financial Statements with highlights. After discussion and all questions answered satisfactorily. Mr. Aléman made motion to accept January and February 2021 Financials as presented. Mr. Tidwell seconded. None opposed. Motion passed.

d. CONSIDER APPROVAL OF NOMINATION FOR ALTERNATE MEMBER PLACE 6

Mr. Henricks stated that the City of Mesquite had nominated Mark Kerby, Special Projects Director to serve as Primary Member Place 6, Dan Aléman's Alternate Member. After discussion, Mr. Aléman made motion to approve the motion as stated. Mrs. Gordon seconded. None Opposed. Motion passed.

7. INFORMATION AND ANNOUNCEMENTS

a. COVID-19 / PROJECTS UPDATE

Mr. Henricks updated the Board on COVID-19 related topics that included, Vaccination Trips, COVID-19 Relief Bill, and Impacts on Reopening Texas. Mr. Henricks also stated that several capital projects are now under contract and have begun or fixing to begin.

b. DISCUSS PARTNERSHIP PROGRAMS

Mrs. Britton did a brief update on partnership programs.

c. DISCUSS RIDERSHIP REPORTS

Mrs. Britton did a brief update on ridership.

d. DISCUSS QUARTERLY REPORTS

Mr. Henricks reviewed the 2nd Quarter Safety Report, Training Report and Turnover/Retention Report. Ms. Elliott reviewed the 2nd Quarter Complaint Resolution Report with the information requested by the Board at the January Meeting.

e. SPECIAL RECOGNITIONS

Mr. Henricks recognized Valerie Orr on her 5 years with STAR Transit. Mr. Henricks acknowledged award winners at the Quarterly Safety Meetings held in February. Driver of the Year – Wynette Blackburn, Humanitarian Award – Jerry Box, Rookie of the Year – Yolanda Hamilton, and Extra Mile Award – Charles Johnson.

f. MARCH 2021 NEWSLETTER

For informational purposes only.

g. BOARD ATTENDANCE

For informational purposes only.

8. EXECUTIVE SESSION

Entered into Executive Session at 3:17 pm.

STAR TRANSIT WILL HOLD A CLOSED EXECUTIVE SESSION PURSUANT TO CHAPTER 551, GOVERNMENT CODE V.T.C.A. (OPEN MEETINGS LAW), IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN TEX. GOV'T CODE SECTION 551.074 PERSONNEL MATTERS, 551.077 AGENCY FINANCED BY FEDERAL GOVERNMENT.

551.074 PERSONNEL MATTERS

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONFERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551. THE STAR TRANSIT BOARD OF DIRECTORS, RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED ABOVE, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPEN MEETINGS ACT.

END OF EXECUTIVE SESSION

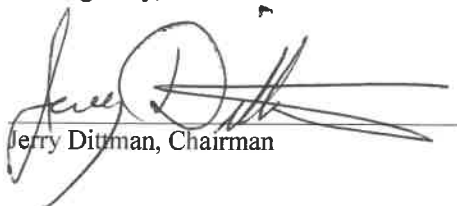
Exited Executive Session at 3:23 pm.

1. CONSIDER ANY OFFICIAL ACTION ON THE EXECUTIVE SESSION CLOSED MEETING ITEMS:
No Action needed.

Meeting adjourned at 3:24 p.m.

I, Jerry Dittman, Chairman of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the regular meeting of the Board of Directors of STAR Transit, held on the 16th day of March 2021, wherein a quorum was present. The meeting was duly and regularly, called and held in accordance with the articles and bylaws of the Agency.

APPROVED:


Jerry Dittman, Chairman