



Regular Scheduled Board Meeting  
Tuesday, November 16, 2021

Zoom Meeting

500 Industrial Blvd.

Terrell, Texas 75160

A Regular Meeting of Board of Directors of STAR Transit was held at 2:00 p.m. on November 16, 2021, at 500 Industrial Blvd., Terrell, TX and virtually via Zoom under the Texas Governmental Code, CH. 551.

Five (5) Primary Members and Four (4) Alternate Members of STAR Transit were present, those being:

Jerry Dittman – Place 2  
Janet Nichol – Place 3  
Carlton Tidwell – Place 4  
Carrie Gordon – Place 5  
Dana Macalik – Place 7 (entered @ 2:08 p.m.)  
Omega Hawkins – Alt. Place 1  
Kimberly Garduno – Alt. Place 2  
Tartisha Hill – Alt. Place 5  
Mark Kerby – Alt. Place 6

**Members with Excused Absences:**

Dan Aléman – Place 6  
Mike Fruin – Alt. Place 4  
Bennie Daniels – Alt. Place 7

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director  
Kim Britton – STAR Transit Deputy Executive Director  
Teresa Elliott – STAR Transit Executive Assistant serving as Recording Secretary

**1. CALL TO ORDER**

This meeting was called to order by the Chairman, Jerry Dittman; at 2:00 p.m. noting a quorum was present.

**2. INVOCATION**

Meeting opened with prayer by Carlton Tidwell.

**3. PUBLIC COMMENT**

No Public Comments.

**4. PRESENTATIONS**

No Presentations.

**5. CONSENT AGENDA**

a. CONSIDER APPROVAL OF SEPTEMBER 21, 2021 BOARD MEETING MINUTES

Mr. Tidwell made motion to approve as reads for agenda the Consent Agenda. Mrs. Nichol seconded. None opposed. Motion passed.

**6. BUSINESS AGENDA**

a. CONSIDER APPROVAL OF SEPTEMBER 2021 FINANCIAL STATEMENT

This agenda item was provided, discussed and approved with Business Agenda Item 6b.

b. CONSIDER APPROVAL OF OCTOBER 2021 FINANCIAL STATEMENT

c. Mr. Henricks reviewed and discussed the September and October 2021 Financial Statements with highlights. After discussion and all questions answered satisfactorily. Mrs. Gordon made motion to approve items 6a. and 6b. as presented. Mr. Tidwell seconded. None opposed. Motion passed.

d. DISCUSS AND CONSIDER POLICY # 125 EMPLOYEE INCENTIVES AND BONUSES

Mr. Henricks reviewed the proposed policy providing employee incentives and bonuses. After discussion, the board requested more information to the policy regarding budget. Mrs. Hawkins made motion to table Policy # 125 until next meeting. Mr. Kerby seconded. None opposed. Motion passed.

e. DISCUSS AND CONSIDER REVISED BYLAWS

Mr. Henricks presented the redline version from Attorney of the revised Bylaws. The Bylaws Committee had no comments. Mr. Tidwell made motion to approve. Mrs. Gordon seconded. Mrs. Elliott requested the board look at packet page 26 and page 4 of Bylaws and review the note from Attorney of a conflict with the provision in Special Rules regarding email voting. After review and discussion, Mr. Tidwell made amendment to his motion to include removal of sentence "No proxy or absentee voting will be allowed" on page 4 of Bylaws. Mrs. Gordon seconded. None opposed. Motion passed.

**7. INFORMATION AND ANNOUNCEMENTS**

a. PARTNERSHIP PROGRAM UPDATE

Mrs. Britton gave a brief update on the most current information on our Partnership Program.

b. RIDERSHIP REPORTS

Mr. Henricks gave a brief update on ridership.

c. SPECIAL RECOGNITION

Mr. Henricks recognized 4<sup>th</sup> Quarter Winners. Employee of the Quarter; Dispatcher, Nicole Blanton and Driver of the Quarter; Ellis County Driver, Alice Manning.

d. SEPTEMBER 2021 NEWSLETTER

For informational purposes only.

e. BOARD ATTENDANCE

For informational purposes only.

**8. EXECUTIVE SESSION**

STAR TRANSIT BOARD OF DIRECTORS RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPENS MEETING ACT.

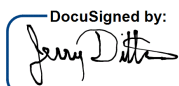
***NO EXECUTIVE SESSION***

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER OF DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONVERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551.

**END OF EXECUTIVE SESSION**

Mrs. Hawkins made motion to adjourn, Mrs. Macalik seconded. No opposed. Meeting adjourned at 2:51 p.m.

I, Jerry Dittman of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the STAR Transit Board Meeting, held on the 16<sup>th</sup> day of November 2021, wherein a quorum was present. The meeting was duly and regularly, called and held in accordance with the articles and bylaws of the Agency.

DocuSigned by:  


**APPROVED:**

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Jerry Dittman, Chairman