



Regular Scheduled Board Meeting
Tuesday, April 20, 2021

Zoom Meeting (COVID-19)

500 Industrial Blvd.

Terrell, Texas 75160

A regular meeting of the Board of Directors of STAR Transit was held at 2:00 p.m. on April 20, 2021, at 500 Industrial Blvd. and virtually via Zoom under the Texas Governmental Code, CH. 551.

Four (4) Primary Members and Four (4) Alternate Members of STAR Transit were present, those being:

Jerry Dittman – Place 2
Carlton Tidwell – Place 4
Carrie Gordon – Place 5
Dana Macalik – Place 7
Omega Hawkins – Alt. Place 1 (seated for Place 1)
Kimberly Garduno – Alt. Place 2
Tartisha Hill – Alt. Place 5
Mark Kerby – Alt. Place 6

Members with Excused Absences:

Dan Aléman – Place 6
Bennie Daniels – Alt. Place 7

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director
Kim Britton – STAR Transit Deputy Executive Director
Teresa Elliott – STAR Transit Executive Assistant serving as Recording Secretary

1. CALL TO ORDER

The meeting was called to order by the Chairman, Jerry Dittman; at 2:02 p.m. noting a quorum was present.

2. INVOCATION

Meeting opened with prayer by Carrie Gordon.

3. PUBLIC COMMENT

No Public Comments.

4. PRESENTATIONS

No Presentations.

5. CONSENT AGENDA

- a. Consider Approval of March 16, 2021 Board Meeting Minutes
- b. Consider Approval of March 16, 2021 Certified Agenda of Executive Session

Mr. Dittman noted a discrepancy on the March 16, 2021 Board Meeting Minutes and asked that the minutes be tabled until the next Board Meeting for correction. Mrs. Hawkins made motion to table 5a. and approve 5b. as presented. Mrs. Gordon seconded. None opposed. Motion passed.

6. BUSINESS AGENDA

a. CONSIDER APPROVAL OF MARCH 2021 FINANCIAL STATEMENT

Mr. Henricks reviewed and discussed the March 2021 Financial Statements with highlights. After discussion and all questions answered satisfactorily. Mr. Tidwell made motion to accept March 2021 Financials as presented. Mrs. Hawkins seconded. None opposed. Motion passed.

b. CONSIDER APPROVAL OF RESIGNATION OF PRIMARY MEMBER PLACE 1

Mr. Henricks stated that staff received a Resignation Letter from the Current Primary Member Place 1 and is requesting Board approval of resignation. Mrs. Gordon made motion to approve the resignation of Primary Member Place 1. Mrs. Macalik seconded. None opposed. Motion passed.

c. CONSIDER APPROVAL OF NOMINATION FOR PRIMARY MEMBER PLACE 3

Mr. Henricks stated that after the Open Nomination period for Primary Member Place 3 ended, the Nominations Committee met on April 7, 2021 and reviewed all nominations. The Nominations Committee is seeking Board consideration for Janet Nichol, Rockwall County Commissioner to serve as Primary Member Place 3. After discussion, Mr. Tidwell made motion to approve Janet Nichol to serve as Primary Member Place 3. Mrs. Macalik seconded. None opposed. Motion passed.

d. CONSIDER APPROVAL OF NOMINATION FOR ALTERNATE MEMBER PLACE 4

Mr. Henricks stated that at the same Nominations Committee Meeting, the Committee selected an applicant to fill a vacancy for Alternate Member Place 4 and is seeking Board consideration for Mike Fruin, Seagoville City Council-Member to serve. After discussion, Mr. Tidwell made motion to approve Mike Fruin to serve as Alternate Member Place 4. Mrs. Hawkins seconded. None opposed. Motion passed.

e. ANNUAL REVIEW OF INTERNAL COMPLIANCE PROGRAM AND CODE OF CONDUCT POLICY

The Board received the annual training in Internal Compliance Program and Code of Conduct Policy given by Mr. Henricks.

f. DISCUSS AND CONSIDER RESOLUTION 21-001 APPROVING A COST PER SERVICE HOUR AND CONTRACT POLICIES FOR FISCAL YEAR 2021-2022

Mr. Henricks presented to the Board the new cost of service per hour to be used for Fiscal Year 2021-2022. This cost per service hour number is used to calculate total cost of service for every contract to ensure equity and transparency across partner agreements. The COVID-19 pandemic has caused fluctuations in ridership on several levels over the past year. Even though new grant funding opportunities have been provided, there are still uncertainties from both the state and federal government. Due to these various challenges, staff recommended to leave the FY2021-2022 cost per service hour amount unchanged at \$49.50. After discussion, Mrs. Hawkins made motion to approve and adopt Resolution 21-001 Approving a Cost Per service Hour and Contract Policies for Fiscal Year 2021-2022. Mr. Tidwell seconded. None Opposed. Resolution Adopted.

7. INFORMATION AND ANNOUNCEMENTS

a. COVID-19 / PROJECTS UPDATE

Mr. Henricks updated the Board on COVID-19 related topics that included, Vaccination Trips, COVID-19 Relief Bill, and Impacts on Reopening Texas. Mr. Henricks also stated that all capital projects are under contract and have begun.

b. DISCUSS PARTNERSHIP PROGRAMS

Mrs. Britton did a brief update on partnership programs.

c. DISCUSS RIDERSHIP REPORTS

Mrs. Britton did a brief update on ridership.

d. SPECIAL RECOGNITIONS

Mr. Henricks recognized Employee of the 1st Quarter – Shonda Washington, Employee of the 2nd Quarter – Shelby Ward, and Client Advocate of the Year 2020 – Sue Hanby.

e. APRIL 2021 NEWSLETTER

For informational purposes only.

f. BOARD ATTENDANCE

For informational purposes only.

8. EXECUTIVE SESSION

Entered into Executive Session at 3:05 pm.

STAR TRANSIT WILL HOLD A CLOSED EXECUTIVE SESSION PURSUANT TO CHAPTER 551, GOVERNMENT CODE V.T.C.A. (OPEN MEETINGS LAW), IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN TEX. GOV'T CODE SECTION 551.074 PERSONNEL MATTERS, 551.077 AGENCY FINANCED BY FEDERAL GOVERNMENT.

551.071 CONSULTATION WITH ATTORNEY

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONFERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551. THE STAR TRANSIT BOARD OF DIRECTORS, RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED ABOVE, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPEN MEETINGS ACT.

END OF EXECUTIVE SESSION

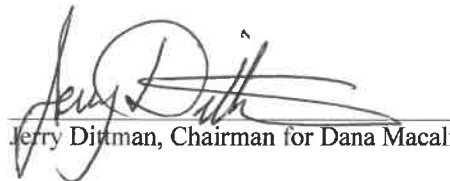
Exited Executive Session at 3:08 pm.

1. CONSIDER ANY OFFICIAL ACTION ON THE EXECUTIVE SESSION CLOSED MEETING ITEMS:
No Action needed.

Mrs. Macalik made motion to adjourn. Mr. Tidwell seconded. None opposed. Meeting adjourned at 3:10 p.m.

I, Dana Macalik of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the regular meeting of the Board of Directors of STAR Transit, held on the 20th day of April 2021, wherein a quorum was present. The meeting was duly and regularly, called and held in accordance with the articles and bylaws of the Agency.

APPROVED:


Jerry Dittman, Chairman for Dana Macalik, Secretary