



Regular Scheduled Board Meeting
Tuesday, July 21, 2020

Zoom Meeting (COVID-19)

500 Industrial Blvd.

Terrell, Texas 75160

A regular meeting of the Board of Directors of STAR Transit was held at 2:00 p.m. on July 21, 2020, virtually via Zoom under the Texas Governmental Code, CH. 551.

Six (6) Primary Members and Two (2) Alternate Members of STAR Transit were present, those being:

Roy Ferrell – Place 1
Jerry Dittman – Place 2
David Magness – Place 3
Carlton Tidwell – Place 4
Carrie Gordon – Place 5 (entered at 2:06 pm)
Dan Aléman – Place 6

Members with Excused Absences:

Dana Macalik – Primary Place 7
Kimberly Garduno – Alt. Place 6

Tartisha Hill – Alt. Place 5
Bennie Daniels – Alt. Place 7 (Seated for Dana Macalik)

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director
Aaron Reece – STAR Transit Chief Operations Officer
Kim Britton – STAR Transit VP, Planning and Development
Teresa Elliott – STAR Transit Executive Assistant serving as Recording Secretary
Lisa Stuart – STAR Transit HR Director
Sherri Faulk – STAR Transit Mobility Management Coordinator
Valerie Orr – STAR Transit Mobility Management Assistant

1. CALL TO ORDER

Under the current circumstances of COVID-19, the decision was made by Chairman, Roy Ferrell prior to meeting that the Executive Director, Tommy Henricks would be allowed to run the meeting in his place. All attendees were notified prior to calling the meeting to order.

The meeting was called to order by the Executive Director, Tommy Henricks; at 2:01 p.m. noting a quorum was present.

2. INVOCATION

Meeting opened with prayer by Jerry Dittman.

3. PUBLIC COMMENT

No Public Comments.

4. SPECIAL RECOGNITIONS

Mr. Henricks recognized Christine Harrison; Client Advocate for reaching a milestone of five (5) years of service.

5. CONSENT AGENDA

- a. Consider Approval of May 19, 2020 Board Meeting Minutes

Mr. Tidwell made motion to approve the consent agenda as presented. Mr. Ferrell seconded. None opposed. Motion passed.

6. BUSINESS AGENDA

- a. CONSIDER APPROVAL OF MAY 2020 FINANCIAL STATEMENT

Mr. Henricks discussed with June 2020 Financial Statement.

- b. CONSIDER APPROVAL OF JUNE 2020 FINANCIAL STATEMENT

Mr. Henricks reviewed and discussed the May and June 2020 Financial Statements with highlights. After discussion and all questions answered satisfactorily. Mr. Dittman made motion to accept the May and June 2020 Financial Statements as presented. Mrs. Gordon seconded. None opposed. Motion passed.

- c. CONSIDER APPROVAL OF REMOVAL OF ALTERNATE MEMBER PLACE 1

Mr. Henricks asked for consideration to remove Alternate Member Place 1. After discussion, Mr. Ferrell made motion to remove Alternate Member Place 1. Mr. Daniels seconded. None opposed. Motion passed.

- d. CONSIDER APPROVAL OF REMOVAL OF ALTERNATE MEMBER PLACE 4

Mr. Henricks asked for consideration to remove Alternate Member Place 4. After discussion, Mr. Dittman made motion to remove Alternate Member Place 4. Mr. Magness seconded. None opposed. Motion passed.

- e. REVIEW AND DISCUSS FY 2021 OPERATING AND CAPITAL BUDGET

Mr. Henricks reviewed and discussed FY 2021 Operating Budget. The Capital Budget was not presented or discussed at this time. After review, the Board had questions to be addressed at the August meeting. Questions regarding pay increases were raised and it was decided to have a committee meeting to review this item. Committee Members were determined at that time.

- f. CONSIDER APPROVAL OF RESOLUTION 20-003 AUTHORIZING EXECUTIVE DIRECTOR TO NEGOTIATE AND THE CHAIRMAN TO EXECUTE A INTERLOCAL AGREEMENT FOR GO PASS SUBSCRIPTION AND LICENSE WITH DALLAS AREA RAPID TRANSIT

Mr. Henricks reviewed Resolution 20-003 with the Board. This Resolution authorizes the Executive Director to negotiate and the Chairman to execute an Interlocal Agreement with Dallas Area Rapid Transit for a Go Pass Subscription and License. This subscription will enable mobile ticketing and trip planning. After discussion and all questions answered satisfactorily. Mr. Dittman made motion to approve Resolution 20-003 as presented. Mr. Aléman seconded. None opposed. Motion passed.

7. INFORMATION AND ANNOUNCEMENTS

- a. DISCUSS SYSTEM AT-A-GLANCE PROFILE FOR 2020

Mr. Henricks discussed a System-At-A-Glance Profile for 2020 that was created by Texas A&M Transportation Institute and Texas Department of Transportation. This profile presented data that showed financial status and performance measures of STAR Transit.

- b. DISCUSS PARTNERSHIP PROGRAMS

Mrs. Britton did a brief update on partnership programs.

- c. DISCUSS RIDERSHIP REPORTS

Mrs. Britton reviewed June 2020 Ridership Reports.

- d. JULY 2020 NEWSLETTER
For informational purposes only.
- e. BOARD ATTENDANCE
For informational purposes only.

8. EXECUTIVE SESSION

STAR TRANSIT WILL HOLD A CLOSED EXECUTIVE SESSION PURSUANT TO CHAPTER 551, GOVERNMENT CODE V.T.C.A. (OPEN MEETINGS LAW), IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN TEX. GOV'T CODE SECTION 551.074 PERSONNEL MATTERS, 551.077 AGENCY FINANCED BY FEDERAL GOVERNMENT.

No Executive Session

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONFERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551. THE STAR TRANSIT BOARD OF DIRECTORS, RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED ABOVE, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPEN MEETINGS ACT.

END OF EXECUTIVE SESSION

- 1. CONSIDER ANY OFFICIAL ACTION ON THE EXECUTIVE SESSION CLOSED MEETING ITEMS:
No Action needed.

Mrs. Gordon made motion to adjourn. Mr. Aléman seconded. None opposed. Meeting adjourned at 3:38 p.m.

I, Dana Macalik, Secretary of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the regular meeting of the Board of Directors of STAR Transit, held on the 21st day of July 2020, wherein a quorum was present. The meeting was duly and regularly, called and held in accordance with the articles and bylaws of the Agency.

APPROVED:

Dana K. Macalik
Dana K Macalik (Aug 31, 2020 09:42 CDT)

Dana Macalik, Secretary

July 21, 2020 Minutes_Esignature

Final Audit Report

2020-08-31

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