



Regular Scheduled Board Meeting
Tuesday, May 19, 2020

Zoom Meeting (COVID-19)

500 Industrial Blvd.

Terrell, Texas 75160

A regular meeting of the Board of Directors of STAR Transit was held at 2:00 p.m. on May 19, 2020, virtually via Zoom under the Texas Governmental Code, CH. 551.

Five (5) Primary Members and Two (2) Alternate Members of STAR Transit were present, those being:

Roy Ferrell – Place 1
Jerry Dittman – Place 2
David Magness – Place 3
Carlton Tidwell – Place 4
Carrie Gordon – Place 5

Members with Excused Absences:

Bobbie Aga – Alt. Place 1
Warren Kettelman – Alt. Place 4

Tartisha Hill – Alt. Place 5
Kimberly Garduno – Alt. Place 6

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director
Aaron Reece – STAR Transit Chief Operations Officer
Kim Britton – STAR Transit VP, Planning and Development
Teresa Elliott – STAR Transit Executive Assistant serving as Recording Secretary
Lisa Stuart – STAR Transit HR Director

1. CALL TO ORDER

Under the current circumstances of COVID-19, the decision was made by Chairman, Roy Ferrell prior to meeting that the Executive Director, Tommy Henricks would be allowed to run the meeting in his place. All attendees were notified prior to calling the meeting to order.

The meeting was called to order by the Executive Director, Tommy Henricks; at 2:02 p.m. noting a quorum was present.

2. INVOCATION

Meeting opened with prayer by Carrie Gordon.

3. PUBLIC COMMENT

No Public Comments.

4. SPECIAL RECOGNITIONS

Mr. Henricks recognized Maxine Johnson, Mesquite Driver for 5 years of service, Tony Robinson and John Tubbs, Rockwall Drivers for 3 years of service, Joyce Winn and Genetta Richardson, DeSoto Client Advocates for 2 years of service.

5. CONSENT AGENDA

- a. Consider Approval of April 21, 2020 Board Meeting Minutes

Mr. Tidwell made motion to approve the consent agenda as presented. Mr. Ferrell seconded. None opposed. Motion passed.

6. BUSINESS AGENDA

- a. CONSIDER APPROVAL OF APRIL 2020 FINANCIAL STATEMENT

Mr. Henricks reviewed and discussed the April 2020 Financial Statement with highlights. After discussion and all questions answered satisfactorily. Mr. Dittman made motion to accept the April 2020 Financial Statement as presented. Mrs. Gordon seconded. None opposed. Motion passed.

- b. CONSIDER APPROVAL OF PRIMARY MEMBER PLACE 6 NOMINEE

Mr. Henricks stated that there were three nominations received for Primary Member Place 6 position. The Nominations Committee reviewed and choose nominee Dan Aleman from the city of Mesquite. Mr. Aleman serves as Councilman for District 6 on Mesquite's City Council. After further discussion, Mr. Dittman made motion to approve Primary Member Place 6 Nominee Dan Aleman. Mr. Tidwell seconded. None opposed. Motion passed.

- c. CONSIDER APPROVAL OF RESOLUTION 20-002 FY 2021 COST OF SERVICE

Mr. Henricks reviewed the Resolution for FY 2021 Cost of Service for hourly operating cost estimated at \$49.50 per hour for weekday service and \$57.50 per hour for weekend service. After discussion, Mr. Ferrell made motion to approve Resolution 20-002 FY 2021 Cost of Service. Mrs. Gordon seconded. None opposed. Motion passed. The Resolution will be effective for services commencing after September 30, 2020.

- d. CONSIDER APPROVAL OF RESOLUTION 20-003 AUTHORIZING EXECUTIVE DIRECTOR TO NEGOTIATE AND THE CHAIRMAN TO EXECUTE A INTERLOCAL AGREEMENT FOR GO PASS SUBSCRIPTION AND LICENSE WITH DALLAS AREA RAPID TRANSIT

Mr. Henricks explained that prior to the meeting, decided to make changes prior to approval. Mr. Henricks asked that the item be pulled from the agenda. Mr. Ferrell made motion to pull the item from the agenda. Mr. Dittman seconded and asked staff to bring back data supporting how this will support our clients. None opposed. Motion passed.

- e. CONSIDER APPROVAL OF THE STAR TRANSIT PUBLIC TRANSPORTATION AGENCY SAFETY PLAN

Mrs. Britton stated that in January 2019, STAR Transit was notified of the need to have a Public Transportation Agency Safety Plan (PTSAP) in place and certified by TxDOT by July 20, 2020. TxDOT gave STAR Transit the option to produce a plan or opt-in to a TxDOT led effort to develop a plan coordinated by Alliance Transportation Group. STAR Transit opted-in. The plan will go to TxDOT for certification if approval is made. Mr. Dittman made motion to approve the plan as presented. Mr. Tidwell seconded. None opposed. Motion passed.

7. INFORMATION AND ANNOUNCEMENTS

- a. UPDATE ON COVID-19

Mr. Henricks gave the board an update on COVID-19. Mr. Henricks explained how STAR Transit is continuing to protect its staff and riders, serving others, technology improvements, and continuing business. Mr. Henricks also updated the board on the CARES Act Funding.

- b. DISCUSS PARTNERSHIP PROGRAMS

Mrs. Britton did a brief update on partnership programs.

- c. DISCUSS RIDERSHIP REPORTS
Mrs. Britton reviewed April 2020 Ridership Reports.
- d. MAY 2020 NEWSLETTER
For informational purposes only.
- e. BOARD ATTENDANCE
For informational purposes only.

8. EXECUTIVE SESSION

STAR TRANSIT WILL HOLD A CLOSED EXECUTIVE SESSION PURSUANT TO CHAPTER 551, GOVERNMENT CODE V.T.C.A. (OPEN MEETINGS LAW), IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN TEX. GOV'T CODE SECTION 551.074 PERSONNEL MATTERS, 551.077 AGENCY FINANCED BY FEDERAL GOVERNMENT.

No Executive Session

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONFERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551. THE STAR TRANSIT BOARD OF DIRECTORS, RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED ABOVE, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPEN MEETINGS ACT.

END OF EXECUTIVE SESSION

1. CONSIDER ANY OFFICIAL ACTION ON THE EXECUTIVE SESSION CLOSED MEETING ITEMS:
No Action needed.

Mr. Dittman made motion to adjourn. Mr. Tidwell seconded. None opposed. Meeting adjourned at 3:07 p.m.

I, Roy Ferrell, Chairman of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the regular meeting of the Board of Directors of STAR Transit, held on the 19th day of May 2020, wherein a quorum was present. The meeting was duly and regularly called, and held in accordance with the articles and bylaws of the Agency.

APPROVED:


for Dana Macalik, Secretary