



Regular Scheduled Board Meeting
Tuesday, April 21, 2020

Zoom Meeting (COVID-19)

500 Industrial Blvd.

Terrell, Texas 75160

A regular meeting of the Board of Directors of STAR Transit was held at 2:00 p.m. on April 21, 2020, virtually via Zoom under the Texas Governmental Code, CH. 551.

Five (5) Primary Members and Four (4) Alternate Members of STAR Transit were present, those being:

Roy Ferrell – Place 1
Jerry Dittman – Place 2
Carlton Tidwell – Place 4
Carrie Gordon – Place 5
Dana Macalik – Place 7

Members with Excused Absences:
Bennie Daniels – Alt. Place 7

Bobby Aga – Alt. Place 1
Warren Kettelman – Alt. Place 4
Tartisha Hill – Alt. Place 5
Kimberly Garduno – Alt. Place 6 (Seated for Place 6)

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director
Omega Hawkins – STAR Transit Deputy Executive Director
Aaron Reece – STAR Transit Chief Operations Officer
Kim Britton – STAR Transit VP, Planning and Development
Teresa Elliott – STAR Transit Executive Assistant serving as Recording Secretary
Sherri Faulk – STAR Transit Client Advocate Coordinator

1. CALL TO ORDER

Under the current circumstances of COVID-19, the decision was made by Chairman, Roy Ferrell prior to meeting that the Executive Director, Tommy Henricks would be allowed to run the meeting in his place. All attendees were notified prior to calling the meeting to order.

The meeting was called to order by the Executive Director, Tommy Henricks; at 2:01 p.m. noting a quorum was present.

2. INVOCATION

Meeting opened with prayer by Carlton Tidwell.

3. PUBLIC COMMENT

No Public Comments.

4. SPECIAL RECOGNITIONS

Mr. Henricks recognized Cindy Ballard, Mesquite Driver for her 5-year milestone, Kim Britton, VP, Planning and Development for 6 years of service and Ashley Berryhill, Grant Director for 13 years of service.

5. CONSENT AGENDA

- a. Consider Approval of February 18, 2020 Board Meeting Minutes
- b. Consider Approval of Policy # 126 Surveillance Equipment

Mr. Tidwell made motion to approve the consent agenda as presented. Mrs. Gordon seconded. None opposed. Motion carries.

6. BUSINESS AGENDA

a. CONSIDER APPROVAL OF FEBRUARY 2020 FINANCIAL STATEMENT

This item was reviewed with Business Agenda Item 6b.

b. CONSIDER APPROVAL OF MARCH 2020 FINANCIAL STATEMENT

Mr. Henricks reviewed and discussed the March 2020 Financial Statement with highlights. After Discussion and all questions answered satisfactorily on both February 2020 and March 2020 Financial Statements. Mr. Dittman made motion to approve/accept February and March Financial Statements as presented. Mr. Ferrell seconded. None opposed. Motion passed.

c. CONSIDER RATIFICATION OF AMERICAN NATIONAL BANK - \$200,000 LINE OF CREDIT RENEWAL VIA EMAIL VOTING ON MARCH 17, 2020

Mr. Henricks reviewed a notarized document stating all the facts of email voting, recognizing an error in name on this document. Mrs. Macalik made motion to ratify the line of credit renewal via email voting last month. Mrs. Gordon seconded with the correction of the last name. None opposed. Motion passed.

d. DISCUSS FY 2021 COST OF SERVICE

Mr. Henricks discussed with the Board, the cost of service for FY 2021. It is estimated to be \$49.50 per service hour. Staff will bring back to the Board for consideration in May.

7. INFORMATION AND ANNOUNCEMENTS

a. DISCUSS COVID-19 IMPACT ON TRANSIT

Mr. Henricks discussed the impact COVID-19 has had on STAR Transit service. Mr. Henricks explained how STAR Transit is protecting its staff and riders, serving others, technology improvements, and continuing business. Mr. Henricks also explained how the CARES Act Funding will help the agency recover expenses due to COVID-19.

b. DISCUSS PARTNERSHIP PROGRAMS

Mrs. Britton did a brief update on partnership programs.

c. DISCUSS RIDERSHIP REPORTS

Mrs. Britton reviewed March 2020 Ridership Reports.

d. APRIL 2020 NEWSLETTER

For informational purposes only.

e. BOARD ATTENDANCE

For informational purposes only.

8. EXECUTIVE SESSION

STAR TRANSIT WILL HOLD A CLOSED EXECUTIVE SESSION PURSUANT TO CHAPTER 551, GOVERNMENT CODE V.T.C.A. (OPEN MEETINGS LAW), IN ACCORDANCE WITH THE AUTHORITY

CONTAINED IN TEX. GOV'T CODE SECTION 551.074 PERSONNEL MATTERS, 551.077 AGENCY FINANCED BY FEDERAL GOVERNMENT.

No Executive Session

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONFERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551. THE STAR TRANSIT BOARD OF DIRECTORS, RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED ABOVE, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPEN MEETINGS ACT.

END OF EXECUTIVE SESSION

1. CONSIDER ANY OFFICIAL ACTION ON THE EXECUTIVE SESSION CLOSED MEETING ITEMS:
No Action needed.

Mr. Ferrell made motion to adjourn. Mr. Dittman seconded. None opposed. Meeting adjourned at 3:11 p.m.

Roy Ferrell, chair man for
I, Dana Macalik, Secretary of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the regular meeting of the Board of Directors of STAR Transit, held on the 21st day of April 2020, wherein a quorum was present. The meeting was duly and regularly called, and held in accordance with the articles and bylaws of the Agency.

APPROVED:

Roy Ferrell
for Dana Macalik, Secretary