



Regular Scheduled Board Meeting
Tuesday, November 19, 2019

STAR Transit Operations Center

500 Industrial Blvd.

Terrell, Texas 75160

A regular meeting of the Board of Directors of STAR Transit was held at 2:00 p.m. on November 19, 2019, in the training room of STAR Transit Operations Center under the Texas Governmental Code, CH. 551.

Six (6) Primary Members and Two (2) Alternate Members of STAR Transit were present, those being:

Roy Ferrell – Place 1
Jerry Dittman – Place 2
David Magness – Place 3
Carlton Tidwell – Place 4 (entered @ 2:04 pm)
Carrie Gordon – Place 5
Dana Macalik – Place 7

Members with Excused Absences:

Shelley Garrett – Alt. Place 3
Warren Ketteman – Alt. Place 4
Tartisha Hill – Alt. Place 5
Bennie Daniels – Alt. Place 7

Bobby Aga – Alt. Place 1
Kimberly Garduno – Alt. Place 6

STAR Transit personnel present:

Tommy Henricks – STAR Transit Executive Director
Omega Hawkins – STAR Transit Deputy Executive Director
Aaron Reece – STAR Transit Chief Operations Officer
Kim Britton – STAR Transit VP, Planning and Development
Teresa Elliott – STAR Transit Executive Assistant serving as Recording Secretary

1. CALL TO ORDER

The meeting was called to order by the Chairman, Roy Ferrell; at 2:00 p.m. noting a quorum was present.

2. INVOCATION

Meeting opened with prayer by David Magness.

3. PUBLIC COMMENT

No Public Comments.

4. SPECIAL RECOGNITIONS

Mr. Henricks recognized Employee of the Year Winner – Trisha Janicek, Driver of the Year Winner– Dale Wilkins, 2019 Bus Rodeo Winners – 1st Place Sheridan Toscano, 2nd Place Margaret Casey and 3rd Place Gabriela Rodriguez. 10 Years of Service – Dale Wilkins and 5 Years of Service – Wynette Blackburn.

5. CONSENT AGENDA

a. Consider Approval of October 22, 2019 Board Meeting Minutes

Mr. Magness made motion to accept the Consent Agenda as presented. Mr. Dittman seconded. None opposed, motion carried.

6. BUSINESS AGENDA

a. CONSIDER APPROVAL OF OCTOBER 2019 FINANCIAL STATEMENT

Mr. Henricks reviewed and discussed the October 2019 Financial Statement with highlights. After discussion and all questions answered satisfactorily. Mr. Tidwell made motion to accept October 2019 Financials as presented. Mrs. Gordon seconded. None opposed, motion carried.

b. CONSIDER APPROVAL OF CITY OF DESOTO 5310 MEMORANDUM OF UNDERSTANDING

Mr. Henricks presented to the Board a Memorandum of Understanding (MOU) among the City of DeSoto, STAR Transit, The Regional Transportation Council and the North Central Texas Council of Governments concerning purchase of Transit Service for Seniors and Individuals with Disabilities. The purpose of this MOU is to outline the intent of the parties related to the provision of demand response service in DeSoto. After discussion, Mr. Dittman made a motion to approve the MOU with the execution date changed to December 31, 2019 and to authorize Tommy Henricks as signer. Mrs. Macalik seconded. None opposed, motion carried.

7. INFORMATION AND ANNOUNCEMENTS

a. DISCUSS PARTNERSHIP PROGRAMS

Mrs. Britton did a brief update on partnership programs.

b. STARNOW PRESENTATION

Mrs. Britton updated the Board on the STARnow App that launched November 4, 2019. Mrs. Britton completed a live version of how to schedule rides through the App, the App's capabilities, zoning and reporting. KPI reports from 11/4-11/15 and current marketing efforts were also reviewed.

c. DISCUSS RIDERSHIP REPORTS

Mrs. Britton reviewed October 2019 Ridership Reports. Demand Response trips increased 5% from prior year with efficiency increasing to 1.7% Passengers per Hour. Fixed Routes increased 7% over prior year with efficiency increasing 37% Passengers per Hour and Total Trips increasing 12% over prior year with efficiency increasing 3% Passengers per Hour.

d. PUBLIC TRANSIT NEWS

For information purposes only.

e. NOVEMBER 2019 NEWSLETTER

For informational purposes only.

f. BOARD ATTENDANCE

For informational purposes only.

8. EXECUTIVE SESSION

STAR TRANSIT WILL HOLD A CLOSED EXECUTIVE SESSION PURSUANT TO CHAPTER 551, GOVERNMENT CODE V.T.C.A. (OPEN MEETINGS LAW), IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN TEX. GOV'T CODE SECTION 551.074 PERSONNEL MATTERS, 551.077 AGENCY FINANCED BY FEDERAL GOVERNMENT.

No Executive Session

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONFERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551. THE STAR TRANSIT BOARD OF DIRECTORS, RESERVE THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED ABOVE, WITHOUT LIMITATION, SECTIONS 551.072 – 551.085 OF THE OPEN MEETINGS ACT.

END OF EXECUTIVE SESSION

1. CONSIDER ANY OFFICIAL ACTION ON THE EXECUTIVE SESSION CLOSED MEETING ITEMS:
No Action needed.

Meeting adjourned at 3:07 p.m.

I, Carlton Tidwell, Secretary of the STAR Transit Board of Directors, do hereby certify that the above and foregoing minutes are the true record of the regular meeting of the Board of Directors of STAR Transit, held on the 19th day of November 2019, wherein a quorum was present. The meeting was duly and regularly called, and held in accordance with the articles and bylaws of the Agency.

APPROVED:



Carlton Tidwell, Secretary